

## AGENDA

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** South Newton & Great Wishford Village Hall, Warminster Road,  
South Newton, Salisbury, SP2 0PJ  
**Date:** Wednesday 22 June 2011  
**Time:** 7.00 pm

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Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Richard Munro (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) [richard.munro@wiltshire.gov.uk](mailto:richard.munro@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Bridget Wayman – (Chairman)	Nadder and East Knoyle
Cllr Josephine Green – (Vice-Chairman)	Fovant and Chalke Valley
Cllr Richard Beattie	Wilton and Lower Wylye Valley
Cllr Tony Deane	Tisbury
Cllr George Jeans	Mere



Items to be considered	Time
<p>1. <b>Welcome</b></p>	<p><b>7.00pm</b></p>
<p>2. <b>Election of a Chairman</b></p> <p>To elect a Chairman for the forthcoming year.</p>	
<p>3. <b>Election of a Vice-Chairman</b></p> <p>To elect a Vice-Chairman for the forthcoming year.</p>	
<p>4. <b>Appointments to Outside Bodies</b> (<i>Pages 3 - 4</i>)</p> <p>To note the appointments to outside bodies which were made by the Board last year and to note that these appointments will continue as detailed for 2011/12 (attached).</p>	
<p>5. <b>Apologies for Absence</b></p>	
<p>6. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>7. <b>Minutes</b> (<i>Pages 5 - 12</i>)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 13 April 2011.</p>	<p><b>7.10pm</b></p>
<p>8. <b>Matters Arising</b></p> <p>The Board will discuss any matters arising from the minutes of the last meeting.</p>	
<p>9. <b>Chairman's Announcements</b> (<i>Pages 13 - 14</i>)</p> <ul style="list-style-type: none"> <li>• Street Trading</li> <li>• Feedback on Localism Seminar</li> <li>• Library Services Update</li> <li>• Tisbury Campus Update</li> </ul>	<p><b>7.20pm</b></p>
<p>10. <b>Community Asset Transfer</b> (<i>Pages 15 - 30</i>)</p> <p>The Board Members will consider an application to transfer an asset to the community.</p> <ul style="list-style-type: none"> <li>• Tisbury Allotments</li> </ul> <p><i>Officer: Richard Munro, Community Area Manager</i></p>	<p><b>7.30pm</b></p>

11.	<p><b>Older People's Accommodation Strategy</b></p> <p>The Board will receive a presentation outlining the strategy for Older People's Accommodation.</p> <p><i>Officer: Karen Jones, Senior Project Manager</i></p>	7.35pm
12.	<p><b>Commissioning Strategy for Young People aged 13 - 19</b></p> <p>The Board will receive a presentation outlining the Commissioning Strategy for Young People aged 13 – 19.</p> <p><i>Officer: Damian Haasjes, Voluntary Sector Development Manager, Children and Education</i></p>	7.55pm
13.	<p><b>Queen Elizabeth II Playing Fields Challenge (Pages 31 - 34)</b></p> <p>The Board will be updated on the Queen Elizabeth II Fields Challenge with a request to assist in obtaining suitable venues.</p> <p><i>Officer: Richard Munro, Community Area Manager.</i></p>	8.15pm
14.	<p><b>Community Area Grants (Pages 35 - 42)</b></p> <p>The Board members will consider five applications for funding from the Community Area Grants Scheme:</p> <ul style="list-style-type: none"> <li>• Broad Chalke Show</li> <li>• Hindon Parochial Church Council</li> <li>• Friends of Mere School</li> <li>• Nadder Hall Committee, Tisbury</li> <li>• Wiltshire Fire &amp; Rescue Service</li> </ul> <p><i>Officer: Richard Munro, Community Area Manager.</i></p>	8.20pm
15.	<p><b>Partner Updates (Pages 43 - 44)</b></p> <p>The Board will receive verbal updates from partners present, some written updates are attached.</p>	8.45pm
16.	<p><b>Update from Community Area Partnership</b></p> <p>The Board will receive an update from the Wilton Community Area Partnership (WilCAP).</p>	8.50pm
17.	<p><b>Update on Issues</b></p> <p>To receive an update on the progress of issues to date.</p> <p><i>Officer: Richard Munro, Community Area Manager</i></p>	8.55pm
18.	<p><b>Future Meeting Dates, Evaluation and Close: (Pages 45 - 46)</b></p> <p>A copy of the Forward Plan is attached for information.</p>	9.00pm

**Future Meeting Dates**

Wednesday 24 August 2011

7.00pm

East Knoyle Village Hall

Wednesday 5 October 2011

7.00pm

Nadder Hall, Tisbury

Wednesday 7 December 2011

7.00pm

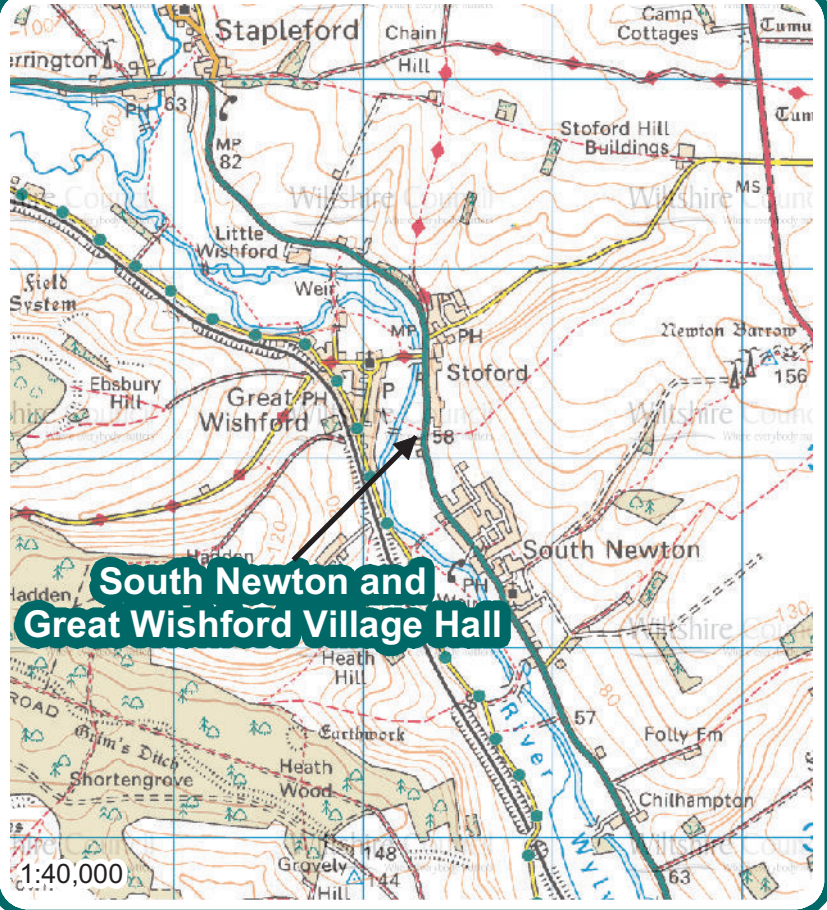
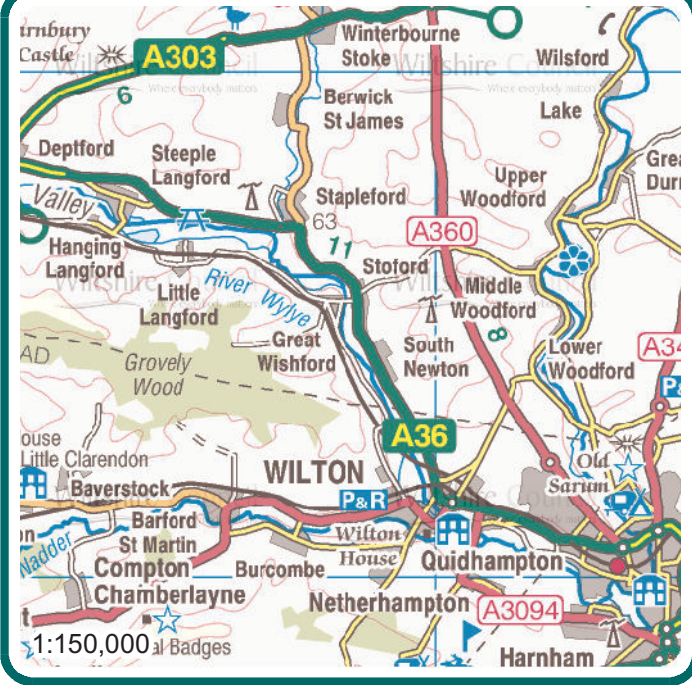
Wilton Community Centre

Wednesday 15 February 2012

7.00pm

The Grove Buildings, Mere

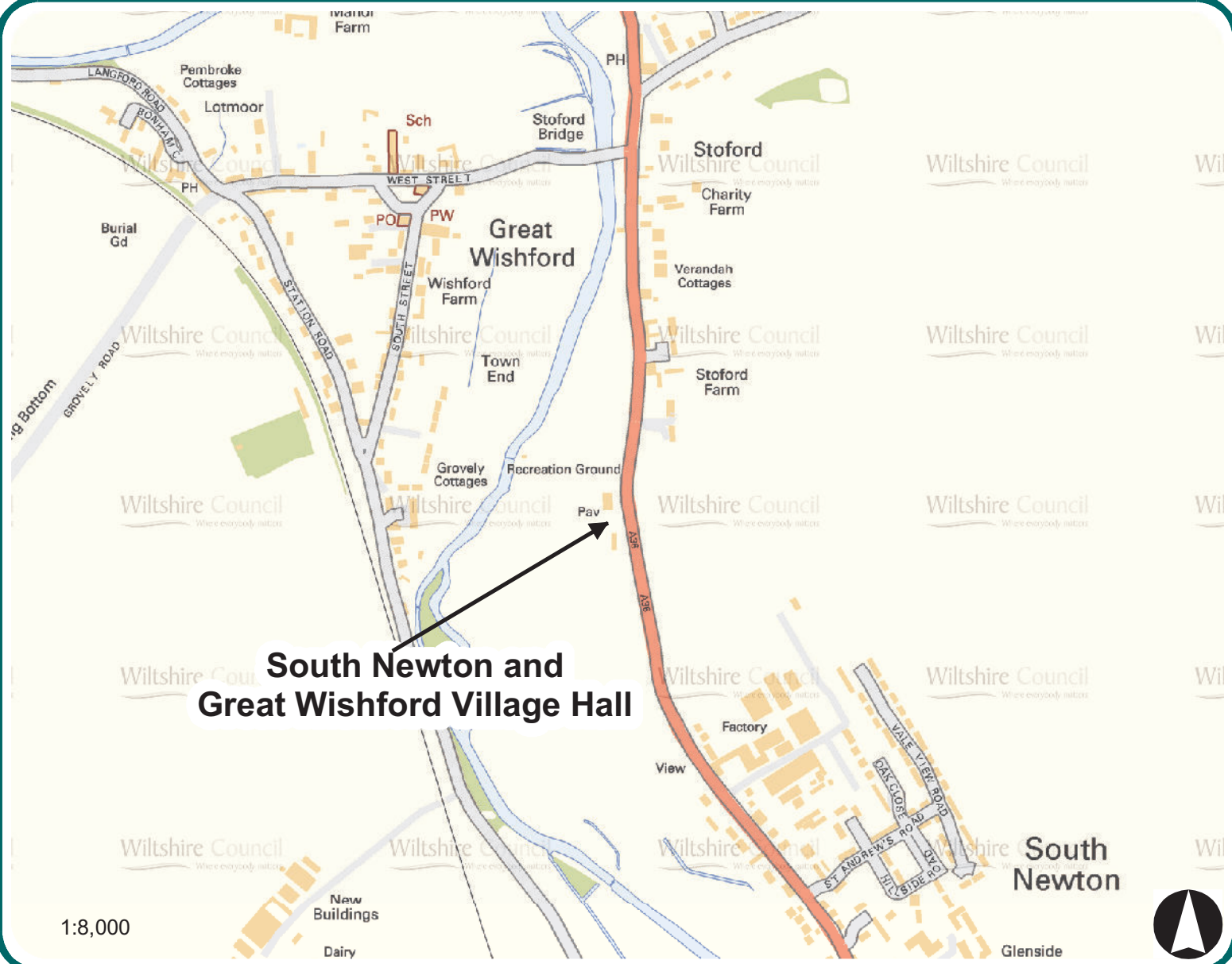




**South Newton and Great Wishford Village Hall**

**South Newton and Great Wishford Village Hall**  
 South Newton  
 Salisbury  
 SP2 0PJ

**Wiltshire Council**  
 Where everybody matters



**South Newton and Great Wishford Village Hall**







<b>Outside Body Title</b>	<b>Why Rep Needed</b>	<b>Organisation aims</b>	<b>Meeting schedule</b>	<b>Voting rights</b>	<b>Reps needed</b>	<b>Rep's Appointed</b>
SW7CAP (Mere CAP )	To inform on the development of the Community Area Plan	Development of the Community Area Plan		No	1	George Jeans
TAPCAP (Tisbury CAP)	To inform on the development of the Community Area Plan	Development of the Community Area Plan		No	1	Tony Deane & Bridget Wayman as Sub
WilCAP (Wilton CAP)	To inform on the development of the Community Area Plan	Development of the Community Area Plan		No	1	Richard Beattie
South West Wiltshire Youth Issues Group (CAYPIGS)	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Tony Deane & Bridget Wayman
Tenants Panel	So Tenants Panel can inform Area Board and be informed, of issues in the area concerning council tenants	To promote & Represent the interest of all Council Tenants	Every 6 Weeks	Yes	1 & 1 Sub	Jose Green & George Jeans as Sub
Tisbury & District Sports Centre Managing Body	To ensure that centre issues can be heard at Area Board level and by the new Council	To provide recreational and sporting facilities in the community	Quarterly	Yes	2 & 1 Sub	Tony Deane & Bridget Wayman with Richard Beattie as Sub
Compton Abbas Airfield Consultative Panel	To act as a conduit between LA and the airfield	To ensure considerate operation of airfield	One meeting per annum	Yes	1	George Jeans



# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ  
**Date:** 13 April 2011  
**Start Time:** 7.00pm  
**Finish Time:** 8.45pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Bridget Wayman (Chairman), Cllr Jose Green (Vice Chairman), Cllr Tony Deane,  
Cllr George Jeans

Cllr Stuart Wheeler, Cabinet Member for Leisure and Culture

### **Wiltshire Council Officers**

Richard Munro, Community Area Manager  
Lisa Moore, Democratic Services Officer  
Graham Hogg, Service Director for Housing  
Lucy Murray-Brown, Campus & Operational Estate Management Lead

Ansty Parish Council – S Oldfield  
Bishopstone Parish Council – J Thompson  
Dinton Parish Council – C Smith  
Donhead St. Mary Parish Council – J Barnes & J Pendrill  
Fovant Parish Council – T Phillips  
Hindon Parish Council – D Robertson  
South Newton Parish Council – J Green & M Point  
Sutton Mandeville Parish Council – W Brooks & J Childs  
Swallowcliffe Parish Council – G Ewer  
Teffont Parish Council – Z Faulkner

Tisbury Parish Council – J Amos, T Barnes, D Carroll, P Chave, P Coopman, F Corp  
R Dearden, P Duffy & B Matthews  
West Tisbury Parish Council - I Lacey & R Platts  
Wilton Town Council – P Matthews  
Zeals Parish Council – J Wigg

**Partners**

Wiltshire Police - Inspector David Minty and Inspector Lindsey Winter  
Wiltshire Fire and Rescue Service – Mike Franklin  
WilCAP – R Ashton Brown & D Parker  
TAPCAP – N Knowles

**Members of Public in Attendance: 17**

**Total in attendance: 58**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Bridget Wayman welcomed everyone to the meeting of the South West Wiltshire Area Board and introduced Councillor Stuart Wheeler, Cabinet Member for Leisure, Sport and Culture.</p> <p>Councillor George Jeans was not present at the start of the meeting as his car had broken down, he would be joining the meeting later.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Councillor Richard Beattie</li> <li>• Nigel Lefroy – Burcombe Parish Council/WilCAP</li> </ul>
3.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4.	<p><u>Minutes</u></p> <p>The minutes of the previous ordinary and extraordinary meetings held on Wednesday 9 February and Wednesday 16 March 2011 were agreed as a correct record and signed by the Chairman.</p> <p>The Chairman noted that the Community Area Grant awarded to Fovant parish council was partly due to the memorial being damaged by traffic.</p>
5.	<p><u>Matters Arising</u></p> <p>There were none.</p>
6.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><b>Core Strategy</b> Officers would attend the 12<sup>th</sup> May 2011, Localism meeting to explain any changes to the document.</p> <p><b>Proposed Changes to Bus Services</b> There had been some objection to the removal of the number 25 early morning service, so it had been proposed to start the route from Dinton as that was the point on the route where it started to be used first.</p>

	<p>The direct 2 share taxi service mentioned in the paper is not the Wilts share taxi, used in the area and for the time being this would remain in operation.</p> <p>Phil Matthews, Wilton Town Councillor noted that the Town Council had discussed the proposed changes at their last meeting and had objected to them as they felt they would affect people in getting to work.</p> <p><b>Waste Sites</b> There was only one site in the South West Community Areas which was in Mere.</p> <p><b>Big Society and Localism</b> A meeting had been scheduled for 12<sup>th</sup> May 5.00pm at Dinton Village Hall. Officers and partners would attend the meeting with the aim of looking at 'Big Society' and 'Localism' and how they could be applied in the South West Wiltshire Community Areas. Everyone was welcome to attend.</p>
7.	<p><u>Community Area Grants</u></p> <p>The Board considered seven applications for funding from the Community Area Grant Scheme. The first four had been deferred from the previous meeting on 16 March, pending a request for further statistical information from NHS Wiltshire which may support the applications.</p> <p>The Chairman informed the Board that information had been received which did not appear to support the need for the installation of defibrillators in the four parishes who had applied for funding.</p> <p>After discussion the Board members voted on each application in turn.</p> <p><b><u>Decision</u></b> <b>Mere Parish Council was awarded £50 towards their project to purchase and install a defibrillator in the parish.</b></p> <p><b><u>Reason</u></b> <b><i>Area Board members were not convinced of the absolute efficacy of defibrillators in sparsely populated areas. However, the Board recognised that some parish councils did perceive a need and were encouraged to precept for the funding with the assistance of a minor grant of £50.</i></b></p> <p><b><u>Decision</u></b> <b>Kilmington Parish Council was awarded £50 towards their project to purchase and install a defibrillator in the parish.</b></p> <p><b><u>Reason</u></b> <b><i>Area Board members were not convinced of the absolute efficacy of defibrillators in sparsely populated areas. However, the Board recognised</i></b></p>

	<p><i>that some parish councils did perceive a need and were encouraged to precept for the funding with the assistance of a minor grant of £50.</i></p> <p><b><u>Decision</u></b> West Knoyle Parish Council was awarded £50 towards their project to purchase and install a defibrillator in the parish.</p> <p><b><u>Reason</u></b> <i>Area Board members were not convinced of the absolute efficacy of defibrillators in sparsely populated areas. However, the Board recognised that some parish councils did perceive a need and were encouraged to precept for the funding with the assistance of a minor grant of £50.</i></p> <p><b><u>Decision</u></b> Zeals Parish Council was awarded £50 towards their project to purchase and install a defibrillator in the parish.</p> <p><b><u>Reason</u></b> <i>Area Board members were not convinced of the absolute efficacy of defibrillators in sparsely populated areas. However, the Board recognised that some parish councils did perceive a need and were encouraged to precept for the funding with the assistance of a minor grant of £50.</i></p> <p><b><u>Decision</u></b> Chalke Valley Cricket Club was awarded £3,630 towards the cost of purchasing a high quality mowing machine to maintain the new cricket ground.</p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grant Criteria for 2011/12 and would enable the club to maintain the facility which served the communities throughout the Chalke Valley.</i></p> <p><b><u>Decision</u></b> Mere Historical Society was awarded £1,224 towards their project to catalogue the contents of the archive.</p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grant Criteria for 2011/12 and would enable the Society to properly catalogue the contents of the archive for future use.</i></p> <p><b><u>Decision</u></b> Chilmark Playground Management Committee was awarded £992 towards the purchase of a new piece of play equipment.</p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grant Criteria for 2011/12 and would provide a wider variety of play opportunities for the local area.</i></p> <p><b>Action: Richard Munro, Community Area Manager</b></p>
8.	<u>Tisbury Community Campus</u>

The Board received a presentation from Lucy Murray Brown, Campus and Operational Estate Management Lead. The Cabinet had approved the principle of six pilot campus schemes, one of these would be developed in the Tisbury Community Area.

The following issues were covered:

- A campus is a building, or buildings, in a community area that will provide the services the local community needs in an accessible location
- This would be an Area Board led project
- Local community involvement would be critical to the success of this project
- A campus would reduce the long term financial, environmental and operational pressures on operating aging, low quality buildings
- There was potential to co-locate with partner and voluntary organisations
- The council would explore wide ranging innovative management and operational arrangements
- The core criteria to all campus buildings included shared reception, community space, accessible IT provision, personal care facilities and catering facilities

Timescales

- Initial Area Board meeting – April 2011
- Audit and research work - Spring 2011
- Community consultation phase one – Spring 2011
- Community consultation phase two – Summer 2011
- Area Board consideration/formal consideration – Summer/Autumn 2011
- Design, planning and construction – Autumn 2011 onwards
- Community Campus in place Autumn 2012

The Area Board was asked to consider the draft terms of reference for a Shadow Community Operations Board and if it would like to consider setting up a Shadow Community Operations Board comprising of 8 members. Expression of interest forms to be a member of this group were available at the meeting.



	<p>Following discussion, the Chairman proposed that the Board set up a Shadow Community Operations Board (COB) and asked for interested people to make an expression of interest by completing the form which was available in the reception after the meeting. TAPCAP should be appointed by the COB to undertake the consultation required to establish which services and facilities would be provided on the Campus.</p> <ol style="list-style-type: none"> <li>1. That the Area Board shall be the conduit through which consultation regarding the community campus will take place and shall act as the local decision making body on this project.</li> <li>2. A Shadow Community Operations Board (COB), representative of stakeholder and community interests, will be established as a sub group of the Area Board to work with Wiltshire Council in developing a Tisbury community campus. The role of the COB will include communications, securing local engagement and influencing the design of the community facilities to be recommended by the Area Board for implementation by Cabinet. In line with the approval from Cabinet on 15<sup>th</sup> February 2011, the COB will also have an ongoing role in the indirect management and strategic planning of the resultant campus facilities.</li> <li>3. The Area Board invites expressions of interest for membership of the shadow COB (comprising no more than 8 members) to be constituted by the Area Board and which will then operate in accordance with the terms of reference agreed by Wiltshire Council. The Board formally agrees these terms of reference subject to an amendment to reflect the wishes of the Area Board to be the conduit through which consultation regarding the community campus will take place and to act as the local decision making body on this project.</li> <li>4. That Councillor Tony Deane shall be agreed to be the Wiltshire Councillor Member of the Community Operations Board.</li> <li>5. It is recommended that Tisbury Parishes and Community Area Partnership (TAPCAP) be asked to submit an expression of interest to be a member of the COB within the required timescales.</li> <li>6. An extraordinary meeting of the South West Wiltshire Area Board shall take place to consider the outcome of the consultation and put forward a recommendation to Cabinet on the scope of the campus.</li> </ol>
9.	<p><u>Updates from Partners</u></p> <p><b>Wiltshire Police</b>  Inspector David Minty informed the Board that this would be his last meeting as he would be moving on to another project, he introduced Inspector Lindsey Winter as his replacement for the South West Wiltshire Area Board.</p> <p>He then highlighted some of the points from the crime statistics reports attached to the agenda. There had been an increase in non dwelling burglaries to sheds and out houses, but there had been a reduction in the levels of reported violence</p>

	<p>in Mere and Tisbury. Dwelling burglaries were also down, with Mere only having six since the last report.</p> <p>Contact details for Inspector Lindsey Winter are:</p> <p>Email: <a href="mailto:Lindsey.Winter@wiltshire.pnn.police.uk">Lindsey.Winter@wiltshire.pnn.police.uk</a></p> <p>Phone: 0845 408 7000 Ext: 726 418</p> <p>Two questions were asked, these were:</p> <ul style="list-style-type: none"> <li>• Why are there signs on the speed cameras informing people that they are not in use.</li> <li>• Why is the level of anti social behaviour higher in Wilton than in Mere.</li> </ul> <p>Inspector Winter agreed to look into the above and bring a response back to the next Area Board meeting.</p> <p><b>Action: Inspector Lindsey Winter</b></p>
10.	<p><u>Update from Community Area Partnership</u></p> <p>No updates were provided.</p>
11.	<p><u>Update on Issues</u></p> <p>Richard Munro, Community Area Manager informed the Board that the majority of the speeding and parking related issues had been addressed fairly quickly. CATG had taken on most of the issues which involved a request for minor highways improvements and implementations such as drop kerbs.</p> <p>A query was raised by Patrick Duffy regarding the issue of yellow line outside Station Road, Tisbury. Richard agreed to liaise with the Parking Group for an update on the situation and feedback.</p> <p>A full update is available on the website, by clicking on the link below:  <a href="http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=South%20West%20Wiltshire">http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=South%20West%20Wiltshire</a></p>
12.	<p><u>Future Meeting Dates, Evaluation and Close:</u></p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 22<sup>nd</sup> June 2011, 7.00pm at South Newton &amp; Great Wishford Village Hall, Warminster Road, South Newton.</p>

## Chairman's Announcements

### Invitation to comment on the final draft proposed new council-wide Street trading scheme

At a meeting on the 5 April 2011 Wiltshire Council's Licensing Committee considered the issues raised by public consultation on the proposed council-wide street trading scheme.

The main issues raised by public consultation were:

- The scope of the street trading scheme
- The level of bureaucracy and length of time it would take to process applications
- The level of the proposed street trading fees.

After considering these issues, the Licensing Committee decided to:

- Alter the proposed exemption for ice-cream vans so that it now reads 'trading from a motorised ice-cream van which moves from street to street not stopping in one place for longer than 15 minutes or within **200m** of a school/ college.' This will also result in a change to the application criteria and standard conditions.
- Introduce the following additional **exemptions from the scheme**:
  - trading on private land (including land owned, leased or maintained by a town/parish council) where this is **not** a road, car-park or industrial estate with public access or within **10 metres** of any road, car-park or industrial estate with public access
  - markets run by town/parish councils
  - fetes, carnivals or similar community based and run events, for example Christmas lights switch-on events
  - non-commercial, community or charitable events where the profits are not used for private gain or are wholly passed to a charity or political/ educational organisation
  - sales of articles by householders on land within the boundary of their home, for example garage sales
  - goods from working farms or smallholdings sold at the premises where they were produced (officers to take a view on the proportion of goods that have been produced at the premises.
- Reduce the number of Standard Conditions to avoid duplicating existing legislation, for example environmental health, planning and trading standards.

- Replace detailed references to additional legal requirements with a sentence reminding traders that there are other legal requirements that need to be met, which may involve additional costs.
- Maintain two sets of fees, but replace the phrase 'town centre traders' with 'town traders.' A 'town' will be defined as any area that has a town council as opposed to a parish council and the boundaries of towns will be determined by the boundary of the town council.
- Refund part of the street trading fees for street traders who can demonstrate that they have paid business rates.
- Delete 'Needs of the area' from the criteria for determining applications on the basis that the council should not control competition between street traders and fixed business premises if street traders are paying street trading fees to the council.
- Process street trading applications within a maximum of 60 days, including a 30 day consultation period.
- Increase the fee for a Daily Street Trading Consent Sunday- Friday for town centre traders to £30 a day, and increase the fee for a Daily Street Trading Consent for all other traders to £15 a day.

The street trading scheme will now be revised in the light of these decisions. Council officers will undertake a second, two week, public consultation commencing mid June 2011 with all interested parties including area boards.

The consultation document will be available on the Council's website:

<http://www.wiltshire.gov.uk/council/consultations.htm>

The Licensing Committee will consider the revised street trading scheme and the results of the second public consultation at a meeting in September 2011, with a view to the council adopting the council-wide street trading scheme by the end of 2011.

WILTSHIRE COUNCIL

AGENDA ITEM NO. 11

SOUTH WEST WILTSHIRE AREA BOARD  
22 JUNE 2011

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**COMMUNITY ASSET TRANSFER**

Allotment Gardens, Weaveland Road Tisbury SP7 9LG

**Executive Summary**

This report deals with an application for the transfer of allotment land to Tisbury Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

**Proposal**

The Area Board is asked to consider an application submitted by Tisbury Parish Council for the transfer of land located at Weaveland Road, Tisbury (see map attached at Appendix 1). The applicants' proposal is set out at Appendix 2.

**Reasons For Proposal**

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

**Recommendation**

The Area Board is recommended to approve the transfer

**Richard Munro**  
South West Wiltshire Community Area Manager

**SOUTH WEST WILTSHIRE AREA BOARD  
DATE**

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**COMMUNITY ASSET TRANSFER**

Allotment Gardens, Weaveland Road Tisbury SP7 9LG

**Purpose of Report**

1. The Area Board is asked to consider an application submitted by Tisbury Parish Council for the transfer of land located at Weaveland Road, Tisbury (see map attached at Appendix 1). The applicants' proposal is set out at Appendix 2.

**Background**

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthening local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

**The application before the Area Board**

6. The application from Tisbury Parish Council is attached at Appendix 2 and relates to the transfer of land at Weaveland Road, Tisbury.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.
8. The Community Areas Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service

departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the application.

#### **The views of Council officers**

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) have confirmed that they have no comments
10. A report on title is attached at Appendix 3.

#### **Main issues for consideration by the Area Board**

11. It is understood that the transfer would have the support of local people and is of community benefit.
12. There are no major implications for Wiltshire Council of the transfer.

#### **Recommendation**

13. Having carefully considered the application and the views of Council officers, the Area Board is invited to approve the transfer.

**Richard Munro**  
South West Wiltshire Community Area Manager

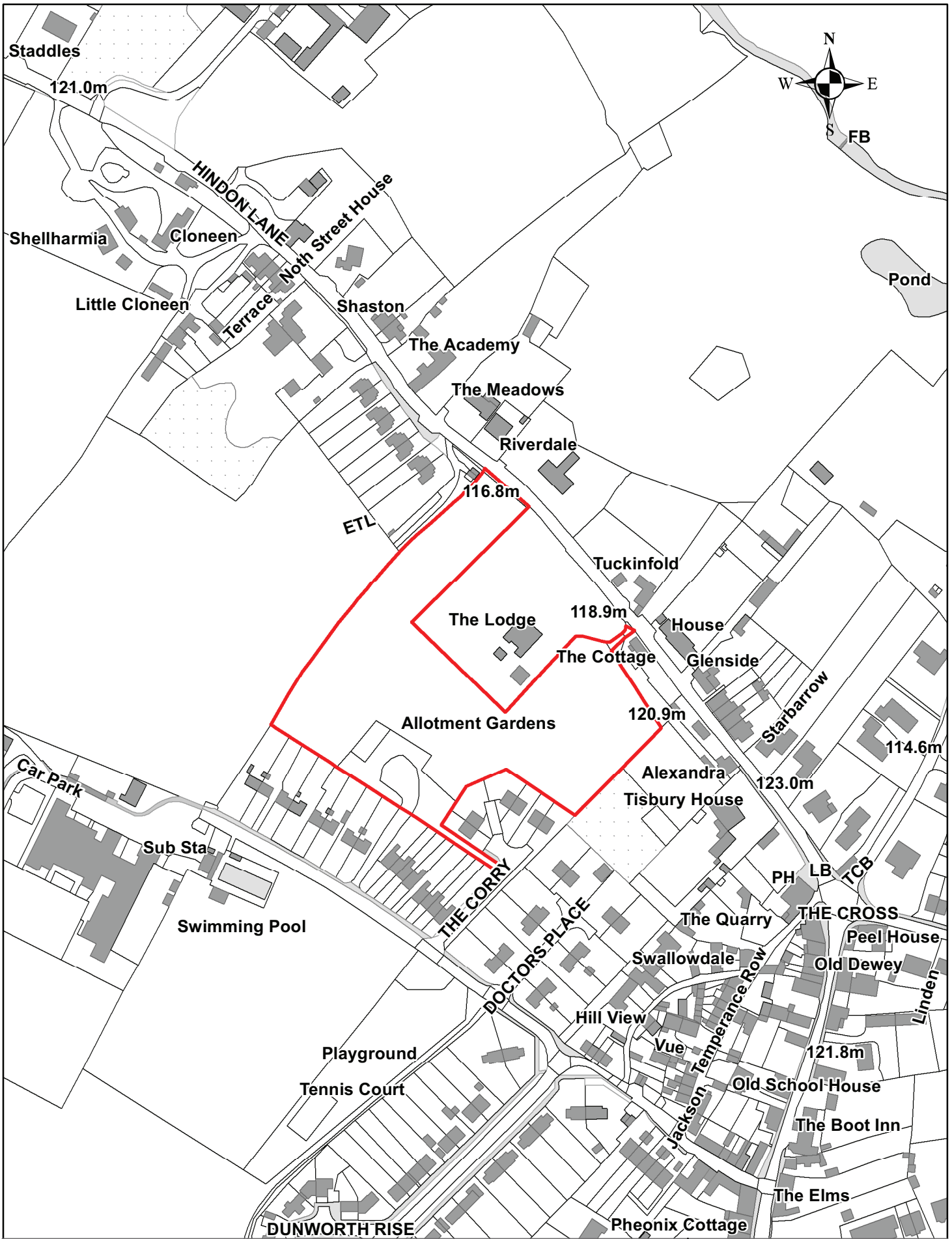
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#### Appendices:

1. Location map
2. Application
3. Report on Title







Title:		<b>Tisbury Allotments</b>		Crown copyright and database rights 2011 Ordnance Survey 100049050	
Date:	9th May 2011	Dr Carlton Brand BA MSc EngD Corporate Director, Resources Telephone 0300 456 0100		 Where everybody matters	
Scale:	NTS				
Drawing No:	.				
Page 19					



Form CAT01

## Community asset transfer: application

### Your details

<b>Your Organisation</b>	TISBURY PARISH COUNCIL
<b>Contact name</b>	SANDRA HARRY
<b>Position held</b>	PARISH CLERK
<b>Address</b>	THE CASTLE, BROOKWATER DONHEAD ST ANDREW SHAFTESBURY
<b>Postcode</b>	SP7 9LG
<b>Telephone</b>	xxxx
<b>Email</b>	tisburyipc@googlemail.com

### Your proposal

**(please complete Checklist CAT02 before filling in the following form)**

#### Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

ALLOTMENT GARDENS, WEAVELAND ROAD, TISBURY, SP3 6HJ  
The allotment/ composting area is situated between Weaveland Road and Hindon Lane in Tisbury. There is 1 point of entry for vehicles/pedestrians from Weaveland Road and access for pedestrians only from Hindon Lane and footpath TISB57 ; neither being a designated footpath.  
The total area of the site is approx. 13345m<sup>2</sup> – a map is attached.

#### Summary of proposal

Why do you want the asset and how will this benefit the local community?

The asset is currently held by Tisbury PC on a lease from Wiltshire Council for which a rent of £262 per annum is payable in 2 instalments. Wiltshire Council play no part in the management of the area and have never been involved in issues such as fly tipping or eviction of travellers at the site that Tisbury PC has dealt with.  
The administration of the land by Wiltshire Council is not considered cost effective and although the cost saving to the parish council is small, the continuation of allotment and composting activities at the site is very much a local sustainable initiative, being run by volunteers who are committed to improving the site.

#### Community use

Please explain how the asset will be used  
(Please refer to questions 5-8 in the checklist - CAT02)

The asset will continue to be used for allotments and composting activities.

**Suitability for purpose**

Please explain why this asset is suitable for the intended purpose

*(Please refer to questions 5-8 in the checklist - CAT02)*

*The asset is already in use as allotments and community composting and is therefore considered suitable.*

**Community support and consultation**

Please set out who you have consulted about your proposal and how you have addressed any concerns raised

*(Please refer to questions 9-14 in the checklist - CAT02)*

*The parish council has not specifically consulted with local residents or other parties as the transfer of the asset from Wiltshire Council to Tisbury PC would not affect the day to day management of the site.*

*Residents are consulted about events or proposed changes to the amenities provided on an ongoing basis.*

**Legal issues**

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(Please refer to questions 15-18 in the checklist - CAT02)*

*As the use of the asset will not change in any way, Tisbury PC already has in place the necessary insurance, risk assessments etc*

**Financial matters**

How will you fund running costs and maintenance? Are you willing to pay for the asset? *(Please refer to questions 19-23 in the checklist - CAT02)*

*All funding of the site is currently in place. Any changes or new liabilities arising will be dealt with by Tisbury PC in liaison with the Allotment Society and Composting Group. If the Allotment Society or Composting Group ceased to exist, any costs would be met by Tisbury PC.*

*Tisbury PC understands that a nominal sum of £1 would be payable for the freehold of the asset.*

**Future management**

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?

*(Please refer to questions 24-27 in the checklist - CAT02)*

*The Allotment Society and Composting Group will continue to manage the asset on behalf of Tisbury PC; regular reporting and liaison is also envisaged to continue.*

**DECLARATION**

**I confirm that the details included in this application are correct**

**Signed:** xxx

**Name (please print):** SANDRA J. HARRY

**Date:** 18<sup>th</sup> October 2010

Form CAT02

## Community asset transfer: checklist

Community use	Question	Yes	No	Note
	1. Is the asset to be provided for a public purpose?	yes		<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	<i>A. The asset will continue to be used for allotments &amp; composting.</i>			
	2. Will the asset be hired or used by third parties?	yes	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	<i>A. The allotment area is currently managed by the Allotment Society that has a specific agreement (attached) with Tisbury PC to do so. Each allotment allocated returns annual rent that is retained by the Allotment Society for ongoing maintenance and improvement of the area. The composting area is managed jointly by the composting group and Tisbury PC.</i>			
	3. Will your organisation supervise use of the asset?	yes	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	<i>A. Tisbury PC supervises the overall management of the whole area through the specific agreement and receives regular reports from the Allotment Society and Composting Group at Tisbury PC meetings.</i>			
	4. Will the public have access to the asset?	yes	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>
	<i>A. Although there are no public footpaths over the allotment area, the public do walk over the land and cars are parked in a small area accessed from Weaveland Road. The area and activities are covered by Tisbury PC's liability cover through Allianz plc.</i>			

Is the asset fit for proposed use?	Question	Yes	No	Note
	5. Is it big enough?	yes		<i>The Council will only transfer assets that are fit for purpose</i>
	<i>A. The area is sufficiently big at the present time to satisfy local demand.</i>			
	6. Is it in the right location?	yes		<i>The Council will not transfer assets that increase unnecessary car use</i>
	<i>A. The current allotment holders reside only in Tisbury or West Tisbury. The 'composters' also reside only in Tisbury or West Tisbury.</i>			
	7. Is it safe?	yes		<i>The Council will not transfer assets that are unsafe</i>
	<i>A. The area is considered fit for purpose and therefore safe.</i>			
	8. Does it have utilities? (Water, electricity, drainage, etc)	yes	<input type="checkbox"/>	<i>If 'no'- your application should explain if they are needed</i>
	<i>A. The area has water standpipes and natural drainage; no electricity is considered necessary.</i>			

**Community Support and consultation**

Question	Yes	No	Note
9. Have you consulted nearby residents?		n/a	<i>The area in question is in current use for allotment s &amp; composting and Wiltshire Council has had no involvement in the management of the area since the lease was originally granted in 1924.</i>
10. Have you consulted adjoining owners?		n/a	
11. Have you consulted others affected by the proposal?		n/a	
12. Have you consulted the local Wiltshire Councillor?		n/a	
13. Have you consulted the local Parish Council?		n/a	
14. Is there community support for the change of use?		n/a	

**Legal**

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	no	<i>If 'yes' your application should explain implications</i>
<i>A. Not to the parish council's knowledge.</i>			
16. Does the proposed use require planning consent?	<input type="checkbox"/>	no	<i>If 'yes' your application should explain implications</i>
<i>A. No – area currently used for allotments and composting. The composting area operates under a current planning approval.</i>			
17. Have you considered insurance cover?	yes	<input type="checkbox"/>	<i>If 'no' your application must explain implications</i>
<i>A. Tisbury PC's insurers are fully aware of all activities on the site.</i>			
18. Have you assessed health and safety liabilities?	yes	<input type="checkbox"/>	<i>Your application must explain how you will deal with risks and liabilities</i>
<i>A. Tisbury PC has a current risk register with appropriate risk assessments.</i>			

**Finance**

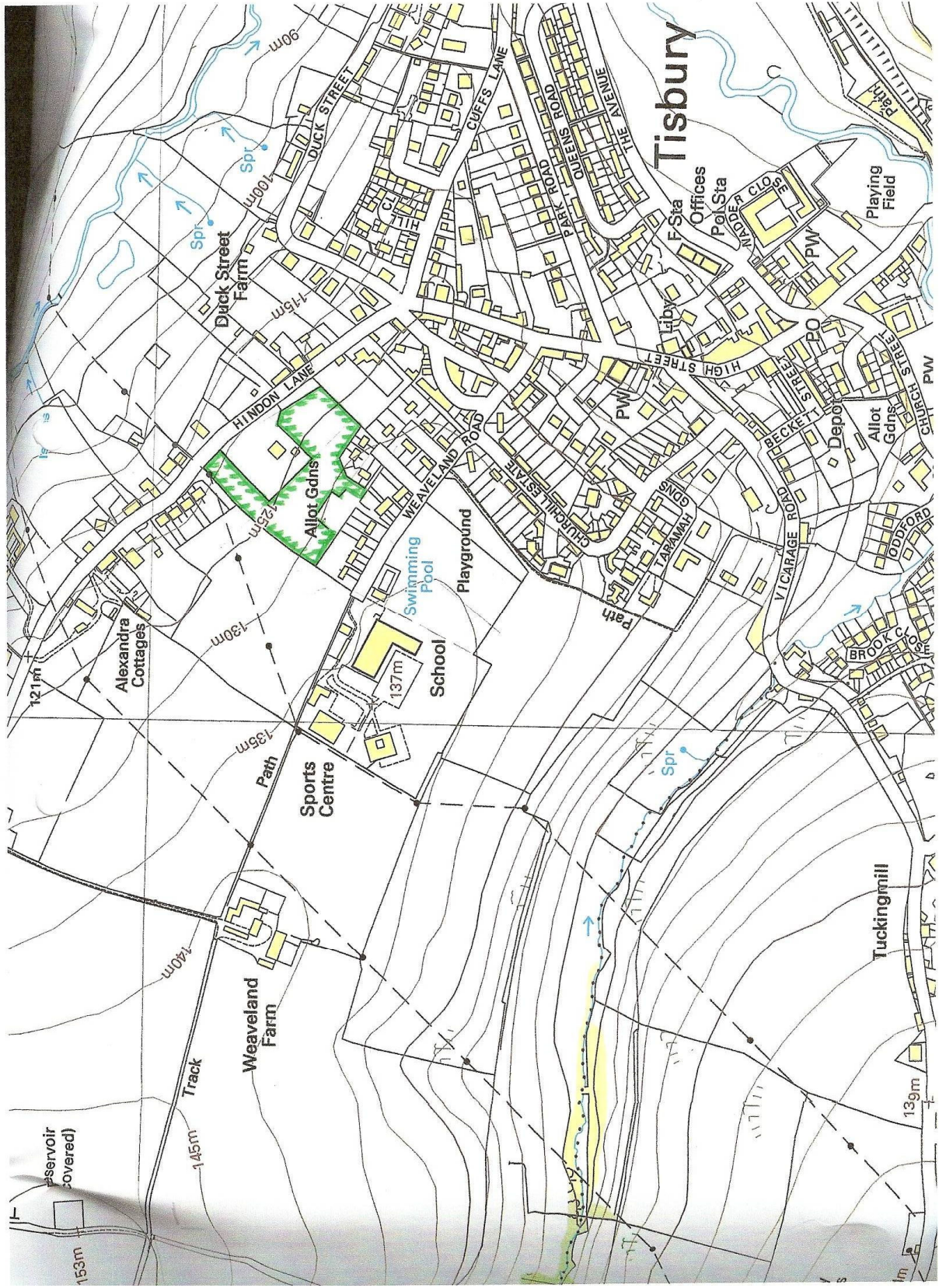
Question	Yes	No	Note
19. Can you meet all conversion costs?		n/a	<i>If 'no' your application should explain how funding will be provided</i>
<i>A. No conversion costs are necessary.</i>			
20. Can you meet all capital maintenance costs?	yes	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
<i>A. Ongoing costs of asset maintenance are funded by allotment holders, together with donations and grants. If the Allotment Society or Composting Group ceased to exist, any costs would be met by Tisbury PC.</i>			
21. Can you meet all day-to-day running costs?	yes	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
<i>A. See 20.A.</i>			
22. Will you use the asset to generate income?	yes	<input type="checkbox"/>	<i>If 'yes' your application should provide further details</i>
<i>A. All monies generated from allotment rental or composting donations/ grants are used for site improvements and no profits are generated.</i>			
23. Will any third party be assisting with the costs?	yes	<input type="checkbox"/>	<i>If 'yes' your application should provide further details</i>
<i>A. By way of grants or donations only.</i>			

24. Do you have any contingency funds?	yes	<input type="checkbox"/>	<i>If 'no' your application should set out how you will deal with contingencies</i>
<i>A. Tisbury PC has reserves in line with current recommended levels.</i>			
25. Are you prepared to pay for the asset ?	yes	<input type="checkbox"/>	<i>If 'yes' your application should set out your offer</i>
<i>A. Tisbury PC understands that a nominal sum of £1 would be payable.</i>			

**Management**

<b>Question</b>	<b>Yes</b>	<b>No</b>	<b>Note</b>
26. Will you manage the asset?	<input type="checkbox"/>	no	<i>If 'no' your application should set out who will manage the asset.</i>
<i>A. The whole site is managed jointly by the Allotments Society and Composting Group and overseen by Tisbury PC.</i>			
27. Will a management committee be set up?	<input type="checkbox"/>	no	<i>If 'yes' your application should set out how this will work</i>
<i>A. The management committees are already in place.</i>			
28. Will users of the asset be involved?	yes	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
<i>A. Through the Allotment Society and Composting Group.</i>			
29. Will someone be employed to manage the asset?	<input type="checkbox"/>	no	<i>If 'yes' your application should set out how this will work</i>
<i>A. The Allotment Society and Composting group will continue to manage the asset on behalf of Tisbury PC.</i>			

LOCATION MAP FOR ALLOTMENT GARDENS AND COMPOSTING AREA





## **TITLE SUMMARY**

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**Property:- Allotments Gardens  
Weaveland Road  
Tisbury  
WiltshireSP7 9LG**

**Wiltshire Council**

**12<sup>th</sup> May 2011**

Chris Wootten  
Principal Legal Executive  
Legal Unit  
chris.wootten@wiltshire.gov.uk  
Department of Resources

## **1. Summary**

The Council has received a request from Tisbury Parish Council for a Community Asset Transfer of the Allotment Gardens, Weaveland Road Tisbury SP7 9LG. This Report is prepared at the request of Mark Hunnybun, Strategic Projects and Development Manager in connection with the proposed disposal.

The purpose of this Report is to summarise the matters contained in the freehold title to the Property and highlight any title issues which may have an impact on the proposed disposal of the Property including restrictions on use, rights affecting the Property, or other matters adversely affecting the Property. However, the scope of this Report is limited to matters contained in the registered freehold title to the Property.

In preparing this Report we have not carried out any commercial searches against the property, which might have revealed other issues, for example, access issues, public footpaths, road proposals, planning issues, environmental issues etc. I would usually expect any such searches to be carried out by the Parish Council's solicitor. However, if further investigations are required, please let us know.

Please therefore check the plan attached carefully to ensure that the Report covers the correct areas for the disposal under consideration.

## **2. The Properties**

### **Site Plans**

2.1 The Property is as shown edged red on the plan attached.

### **Title**

2.2 The freehold title to the Property is registered at the Land Registry under title number WT118869.

### **Title Summary**

2.3 I attach at Schedule 1 a summary of the title issues affecting the Property.

### **Third Party Rights**

2.4 The deeds packets for the Property contains a, lease of the allotment site to Tisbury Parish Council and also a Lease to the Sutton ( Hastoe)

Housing Association Limited of the small housing site north east of Weaveland Road now known as The Corry.

However, as I have not inspected the Property I cannot be certain as to whether or not there are any other third parties in occupation of the Property (or any part) whether by way of a formal lease or otherwise. In the circumstances, I would advise you to carry out an inspection of the Property (if this has not already been done) to ascertain whether or not there are any such third party rights, which would need to be considered on any disposal of the Property. If there are any such third party rights, please advise me as soon as possible, so that we can advise the Council further on this point.

**Dated:12<sup>th</sup> May 2011**

**Chris Wootten  
Department of Resources – Legal Unit**

## SCHEDULE 1

### [Property]

<b>Registered Proprietor</b>	Wiltshire Council
<b>Rights affecting the Property</b>	The title deeds state that the Property has the benefit of the right to lay sewers, gas and water pipes and electrical conduits in on under or through the rear garden of The Cottage, Hindon Lane, Tisbury by virtue of rights granted in a Transfer dated 12 <sup>th</sup> May 1995 as well as a right of support.
<b>Restrictions affecting the Property</b>	The Property was acquired for the purposes of Small Holdings under the Agriculture Act 1970
<b>Tenancies and Lettings</b>	The Property is subject to the tenancy of Tisbury Parish Council by virtue of a Lease dated 29 <sup>th</sup> December 1938, as varied by a Deed of Surrender dated 3 <sup>rd</sup> May 1995.
<b>Other Matters</b>	<ol style="list-style-type: none"> <li>1. The owner of The Cottage, Hindon Lane, Tisbury has to maintain the rear boundary fence as required by the Transfer dated 12<sup>th</sup> May 1995. The deeds are silent as to the responsibility for the other boundaries.</li> <li>2. In clause 4 of the Lease dated 11<sup>th</sup> March 1994 the Council has a right subject to planning requirements to construct a vehicular access to the Property via land between 2 and 3 The Corry, providing the existing car parking spaces are relocated. This right has not been exercised as access is via Weaveland Road over the Council's access track shown coloured yellow on the plan attached.</li> <li>3. The Housing Association also has the right to connect to the foul sewer that crosses the Property with rights of access for repair and maintenance.</li> </ol>

## **QUEEN ELIZABETH II FIELDS CHALLENGE**

### **1. Purpose of the Report**

1.1. To update the Area Board on the Queen Elizabeth II Fields Challenge, and, request assistance in obtaining suitable venues

### **2. Background**

2.1 The Lord Lieutenant of Wiltshire on behalf of HRH Prince William has asked Wiltshire Council to assist in supporting the Queen Elizabeth II Fields Challenge. The aim of the Queen Elizabeth II Fields Challenge is to protect 2,012 playing fields in communities all across Britain by 2012, thereby securing recreational spaces for community events, sport, exercise, and play; all vital elements impacting on issues such as health, crime and social wellbeing.

In brief, the benefits of protection are:

- Making an express and recognizable commitment to local people to safeguard land, facilities and opportunities for sport, play and outdoor recreation both now and forever
- Protecting public access to outdoor space
- Providing reassurance to potential investors regarding viability and sustainability
- Ensuring that in the case of sale, proceeds are reapplied to replacement facilities, with a priority on new outdoor facilities
- Raising awareness of the importance of such facilities in the context of quality of life, health, the environment and amenity.

The programme will culminate in 'Have a Field Day', a nationwide mass participation event to take place on all protected fields throughout the country.

HRH Prince William has agreed to be Patron and is leading this project as a tribute to Her Majesty The Queen's Diamond Jubilee in 2012 and to mark the Olympics.

### **3. Main Considerations**

3.1 Fields in Trust (FIT) with the assistance of Wiltshire Council, Swindon Borough Council and other local authorities is required to identify 20 playing fields (indicative only) throughout Wiltshire which the councils would be willing to

protect. Once these have been identified and agreed, Fields in Trust will then target the public at large by putting these fields forward to a vote allowing the general public to express their support by way of a vote for their favourite local playing field. The vote is being planned for late September.

Wiltshire Council would like residents to be able to vote for land that it owns and has therefore agreed the following methodology as being fair and equitable as is possible.

Operationally for Wiltshire the county is split into three areas, each area is made up of a number of Community Areas (shown below); if we add in Swindon we would have 4 operational areas each with a maximum of 5 chosen playing fields.

<b>Wiltshire Council Operational Area make up combined with community area boards</b>	
<b>North</b>	<b>Central</b>
Malmesbury	Melksham
Wootton Bassett & Cricklade	Bradford on Avon
Chippenham	Trowbridge
Corsham	Westbury
Calne	Devizes
Marlborough	Pewsey
<b>South</b>	
Warminster	
Amesbury	
Salisbury	
Tidworth	
South	
South West	

We request that each community area board submits two nominations, outlining its priority preference, in line with the project criteria (shown below) by the 9<sup>th</sup> September 2011.

The Community Area Board Managers will be provided with maps showing the land that Wiltshire Council owns in the community area.

Existing sites protected by Fields in Trust and new sites to be offered protection by Fields in Trust need to satisfy the following criteria if they are to be accepted into The Queen Elizabeth II Fields Challenge:

- The site must be owned by the organisation putting the field forward to become a Queen Elizabeth II Field.
- Evidence of the title permitting site use for outdoor, sport, and/or recreation must be produced.
- Sites may be provided with facilities and equipment or used as general open space, and established for that purpose by way of planning requirements.

- Each sites' principal use should be outdoor sport, play and/or recreation, though FIT wants to be flexible and in this context dedications also including indoor leisure facilities, village halls or other buildings enabling community recreation will be considered.
- The minimum acceptable size is 0.2 hectare (0.5 acre)
- Sites need to be accessible in terms of location.
- Sites need to be affordable for the community concerned.
- Sites should be open to the public, established charitably, as facilities held by a sports club under the CASC regime or held as Public Open Space. In essence this excludes all school playing fields.
- All sites need local managers, who will be responsible for the quality of facilities, their maintenance and development, improving participation and use, and financial and operational sustainability.
- Compliance with existing legislation relating to sport, play or open space.
- The fields identified need not be Wiltshire Council owned however the landowner must give have given permission and have nominated the site.

Once the nominations have been submitted, a Committee made up of Cllr Stuart Wheeler (Portfolio Holder for Leisure), Mark Smith (Director – Neighbourhood Services), Brad Fleet (Director – Development Service), Robin Townsend (Head of Leisure) and Mr John Bush (Lord Lieutenant) will make the final decision on the nominations taking into account geographical location and planning effects.

Town and Parish Councils will be encouraged to take part in the programme by putting forward land that they own for protection direct to Fields in Trust.

To assist with the funding of the programme, Wiltshire Council has been asked to provide names of interested sponsors to Fields in Trust; this is being dealt with by Wiltshire Council's Economic Regeneration Section.

#### **4. Implications**

##### **4.1. Environmental Impact of the Proposals**

Once the playing fields have been chosen and agreed by Wiltshire Council they will be protected thereby securing land for sport, play and outdoor recreation now and forever.

##### **4.2. Financial Implications**

It is possible that Community Buildings such as changing accommodation could be included in the protection.

##### **4.3. Legal Implications**

Once the playing fields have been identified a Deed of Dedication will be drawn up between FIT and the landowner thereby protecting the field for at least 100 years or ensuring if it is used for another purpose a duplicate piece of land is made available in its stead.

This could mean that the ownership of the nominated playing fields may be altered.

#### 4.4. HR Implications

There are no HR implications

#### 4.5. Equality and Diversity Implications

There are no Equality and Diversity Implications

### 5. Recommendation

It is recommended that the each Community Area Board assist the Lord Lieutenant of Wiltshire by nominating two suitable playing fields that meet the criteria of the Queen Elizabeth II Fields Challenge by the 9<sup>th</sup> September 2011 latest.

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Report Author: Colin Brown – Leisure & Play Strategy Officer  
Tel No: 01380 734684  
E-Mail: [colin.brown@wiltshire.gov.uk](mailto:colin.brown@wiltshire.gov.uk)

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Appendices:

Background papers:



<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>22 June 2011</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## Purpose of Report

To request that Councillors consider five applications seeking Community Area Grant Funding.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. The 2011/12 funding criteria and application forms are available on the Council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"> <li>• Community Area Grant Application Pack 2011/12</li> </ul>
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## 2. Application SWW 5-11

<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>	<b>Matched by Applicant</b>
Broad Chalke Show	Show Costs	£900	£2,805

- 2.1. The full application is attached
- 2.2. The application meets grant criteria 20011/12
- 2.3. The application demonstrates links to the Community Plan
- 2.4. The application meets Wiltshire Council priorities
- 2.5. Summary details about the applicant:

*Broad Chalke Village Show is an unincorporated not-for-profit entity that has been established purely for this Show. It has no auditable accounts at present and intends to disburse 50% of net income to the Salisbury Hospice with the rest going to local clubs and societies.*

- 2.6. Summary details about the project:

*This is a new county show to be held on 30 July 2011 designed to celebrate the skills and produce of a typical south Wiltshire locality.*

- 2.7. What will happen if the Area Board makes a decision not to fund the project:

*Various businesses would be approached for further sponsorship.*

### 3. Application SWW 6-11

<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>	<b>Matched by Applicant</b>
Hindon Parochial Church Council	Clock repair	£954	£750

- 3.1. The full application is attached
- 3.2. The application meets grant criteria 2011/12
- 3.3. The application demonstrates links to the Community Plan
- 3.4. The application meets Wiltshire Council priorities
- 3.5. Summary details about the applicant:  
*Parochial Church Council (PCC)*
- 3.6. Summary details about the project:  
*Repair village clock*
- 3.7. What will happen if the Area Board makes a decision not to fund the project:  
*Not known*

#### 4. Application SWW 7-11

<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>	<b>Matched by Applicant</b>
Friends of Mere School	Fireworks	£1,000	£2,972

- 4.1. The full application is attached
- 4.2. The application meets grant criteria 2011/12
- 4.3. The application demonstrates links to the Community Plan
- 4.4. The application meets Wiltshire Council priorities
- 4.5. Summary details about the applicant:  
*Mere Primary School PTA*
- 4.6. Summary details about the project:  
*Firework festival in the village on 31 October 2011*
- 4.7. What will happen if the Area Board makes a decision not to fund the project:  
*Not known but the project will be self-funding in subsequent years*

## 5. Application SWW 8-11

<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>	<b>Matched by Applicant</b>
Nadder Hall Committee, Tisbury	Redecoration	£1,223	£2,995

- 5.1. The full application is attached
- 5.2. The application meets grant criteria 2011/12
- 5.3. The application demonstrates links to the Community Plan
- 5.4. The application meets Wiltshire Council priorities
- 5.5. Summary details about the applicant:  
*Nadder Hall Committee is a committee of Tisbury Halls, a charity limited by guarantee*
- 5.6. Summary details about the project:  
*Redecoration of the hall's foyer*
- 5.7. What will happen if the Area Board makes a decision not to fund the project:  
*Not known, but subsequent maintenance and decoration will be funded from hall hire charges*

## 6. Application SWW 9-11

<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>	<b>Matched by Applicant</b>
Wiltshire Fire & Rescue Service	Salamander Course	£800	£1,500

- 6.1. The full application is attached
- 6.2. The application meets grant criteria 2011/12
- 6.3. The application demonstrates links to the Community Plan
- 6.4. The application meets Wiltshire Council priorities
- 6.5. Summary details about the applicant:  
*Wiltshire Fire & Rescue Service*
- 6.6. Summary details about the project:  
*The Salamander Project is a youth inclusion initiative, involving skills that are required to be a fire fighter and to use the equipment safely as a team. aimed at young people who are offenders, at risk of offending, risk of exclusion, low in confidence or in need of team building skills.*
- 6.7. What will happen if the Area Board makes a decision not to fund the project:  
*Funding will be sought from other organisations*

## 7. Financial Implications

7.1. If the grants are awarded in line with applications, the Area Board will retain a discretionary funds balance of **£124,390**:

- **£47,910** for the Mere Community Area
- **£39,068** for the Tisbury Community Area
- **£37,412** for the Wilton Community Area

<b>Report Author</b>	Richard Munro, Community Area Manager Tel: 01722 434211 E-mail richard.munro@wiltshire.gov.uk
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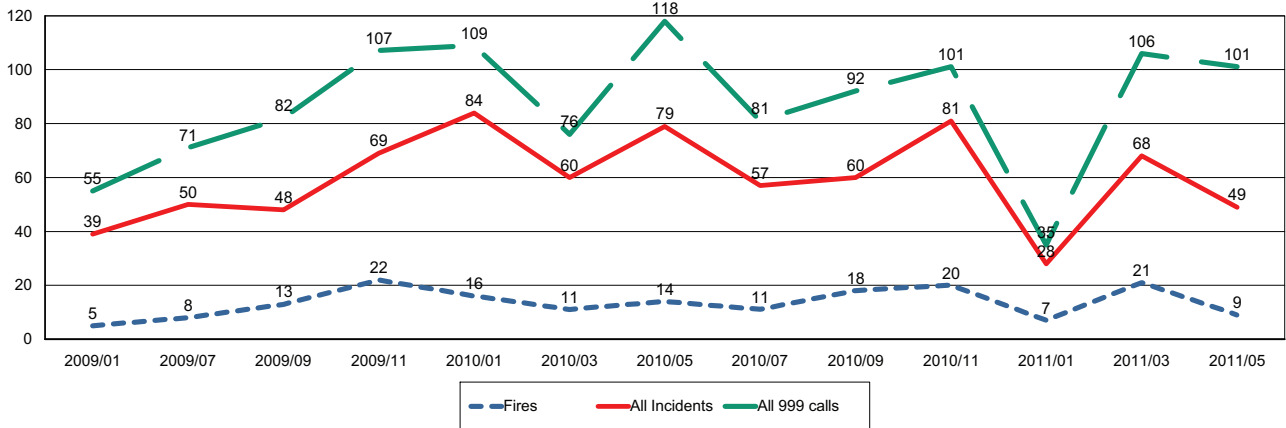
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

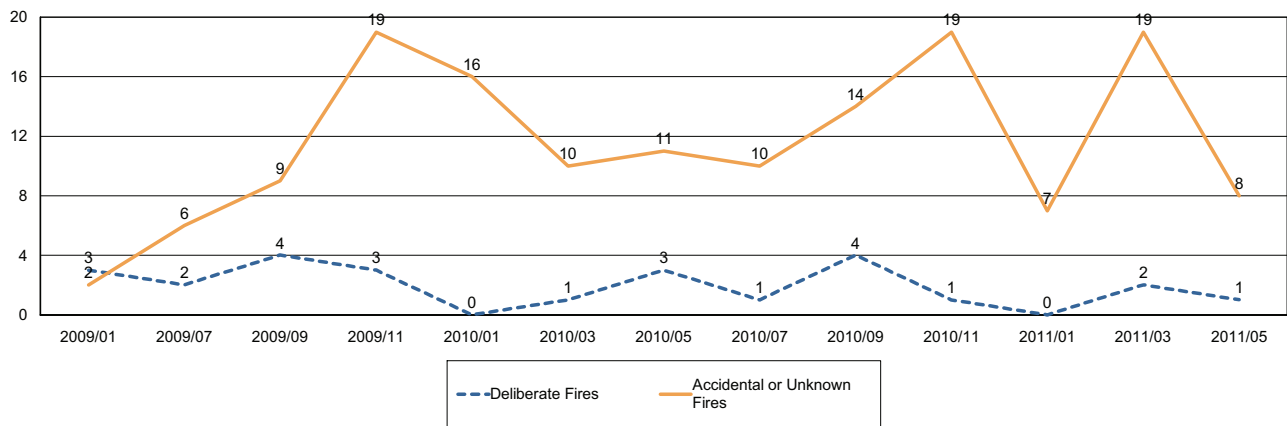
## Report for South West Wiltshire Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including May 2011. It has been prepared by the Group Manager for the Board's area.

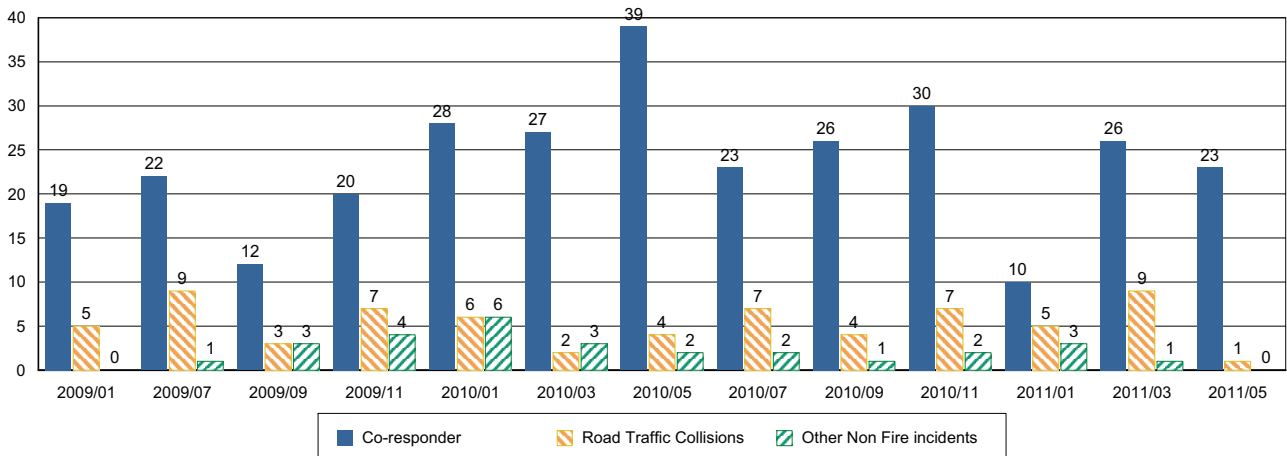
### Incidents and Calls



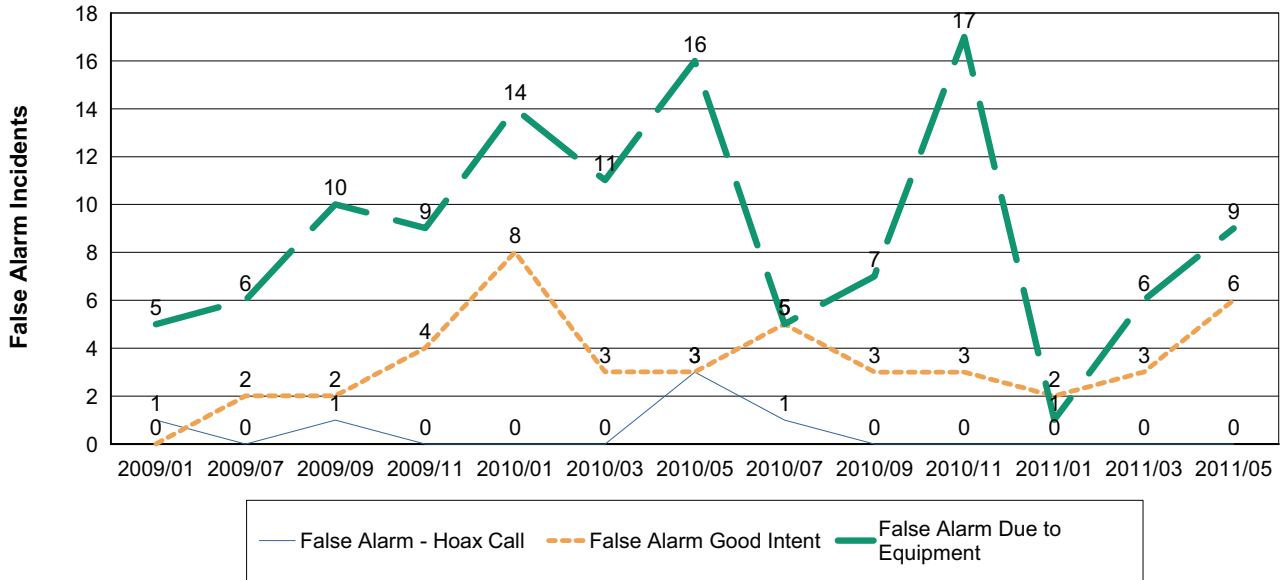
### Fires by Cause



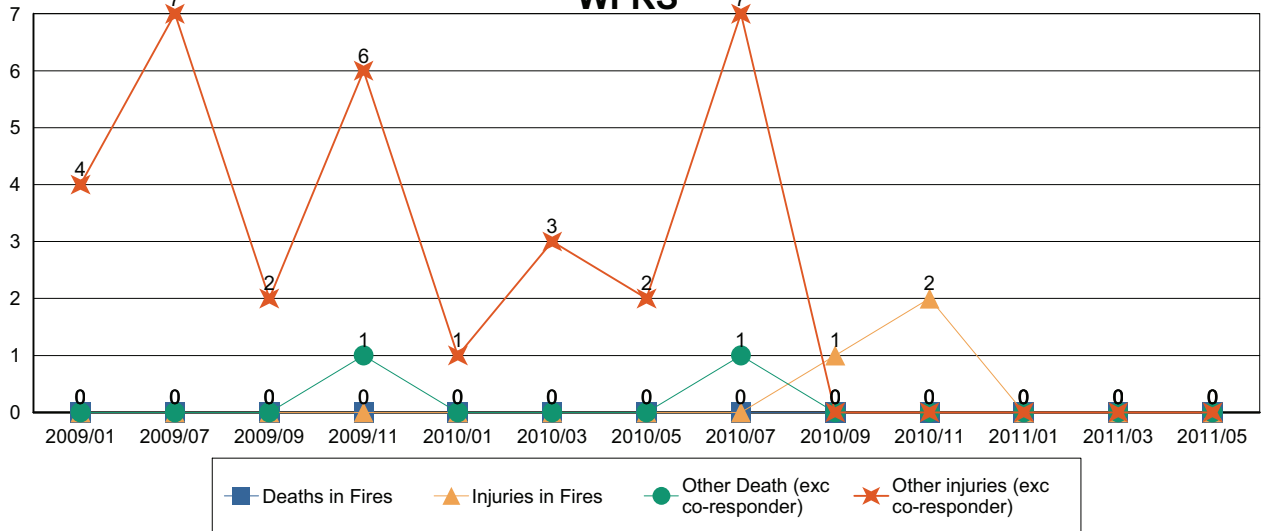
### Non-Fire incidents attended by WFRS



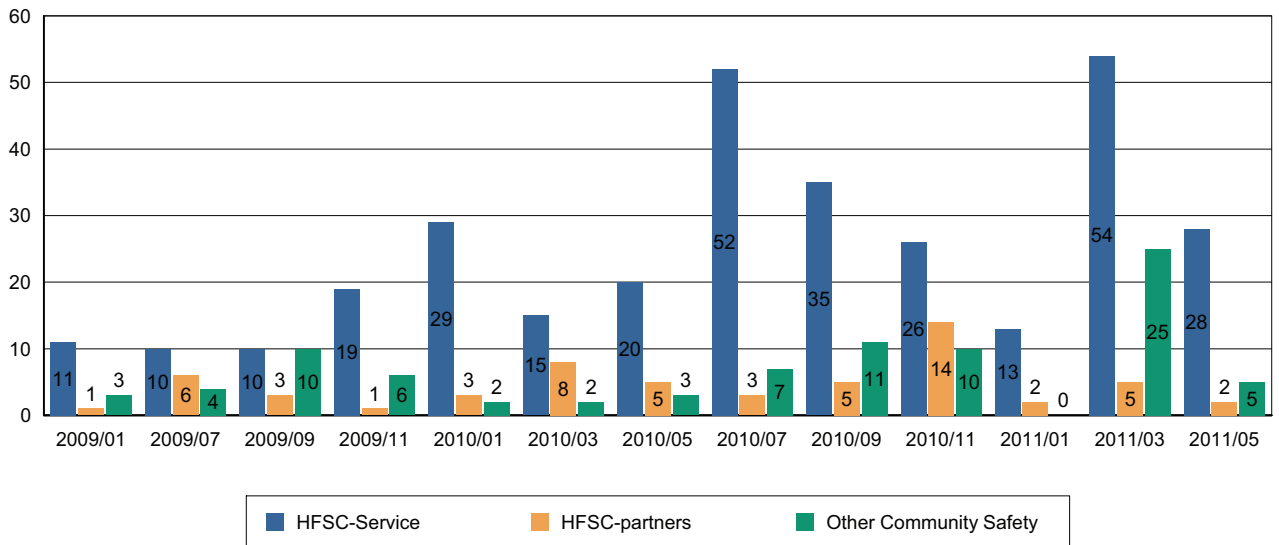
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## SOUTH WEST WILTSHIRE AREA BOARD

Item No. 16

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items
24 August 2011	Cllr Dick Tonge	East Knoyle Village Hall	<ul style="list-style-type: none"> <li>• New Non-Chargeable Garden Waste Collection Service</li> <li>• Help to Live at Home</li> <li>• Good Neighbour Scheme</li> </ul> <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>
5 October 2011	Cllr John Brady	Nadder Hall Tisbury	<ul style="list-style-type: none"> <li>• Community Area Joint Strategic Assessment</li> <li>• Fees and Charges Policy</li> <li>• Great Western Hospital- Transfer of Community Services</li> </ul> <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>
7 December 2011	Cllr John Noeken	Wilton Community Centre	<ul style="list-style-type: none"> <li>• Fortnightly Refuse Collection Service</li> </ul> <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>

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